



**Board Meeting
May 28, 2015**

Members participating: Barb Murry, NDACP; Cheryl Hess, APSE; NaTasha Sawicki, SCDD; Josh Askvig, AARP; Teresa Larsen, P&A; Marcia Hettich, CFN; Dan Anderson, MS Society (via phone); Carlotta McCleary, The Federation and MHAND; Nicole Peske and April Dahme, The Arc of Bismarck and The Arc of ND; Amy Armstrong, NDCPD (via phone); Donene Feist, FVND (via phone)

[13 of 17 organizations represented]

Others participating: Rose Stoller, Consensus Council (via phone); Rachel Hafner, The Arc Upper Valley (guest, via phone)

Chair Hess called the meeting to order at 11:10 a.m. Peske and Dahme introduced themselves as new members to the group, followed by a round of introductions by others present.

Askvig made a **motion** to approve the minutes from March 5, 2015. Murry seconded. The motion passed unanimously.

Askvig summarized the financial reports and **moved for approval**. Larsen seconded. Stoller said the grant report is due in June and then the second year of funding will be released to the NDDAC. It was noted that the NDDAC needs to look at the grant activities it is still obligated to accomplish. It was agreed that time would be spent on this at the next meeting. The motion was passed unanimously.

Stoller provided information regarding the D&O liability insurance policy. The premium is \$834 for a year. Askvig **moved approval** and payment. Larsen seconded. The vote was unanimous in favor.

Larsen needs to get signatures changed on the bank account.

Chair Hess asked about the need for a policy for guests participating in NDDAC board meetings. When asked, Hafner said this is the second meeting she has "monitored". A discussion ensued about whether meeting attendance was sufficient information for an entity that was considering joining NDDAC. It was agreed that a liaison from NDDAC (the Chair or his/her designee) meet with potential members along with allowing them to attend one meeting. It was agreed that Hess and Armstrong would draft language regarding this to insert into the by-laws.

Stoller said American People is the one organization that has not yet paid its dues for fiscal year 2015. Dahme agreed to connect with them on this.

Member check-in:

- **AARP** – Askvig said they are sponsoring free "movies for grown-ups" in Fargo with "Still Alice" playing on June 16th; they are partnering with Northland PACE to do "Meet Medicare & Medicaid" events (will forward flyer)
- **NDCPD** – Armstrong spoke about ASPIRE (they are still actively recruiting) and A-STEP (they hope to have 5-6 students this fall)
- **FVND** – Feist said they are finishing up trainings sponsored through the autism mini-grants; the leadership institute will be June 5-7; they are busy with a lot of workshops and trainings
- **MS Society** – Anderson said he had nothing to present at this time
- **Consensus Council** – Stoller said the deadline is tomorrow for community innovation grant applications; Paul Griffin is retiring the end of June; Scott Frye has been hired and will be starting in mid-June
- **MHAND** – McCleary said they just held the CFN conference and had training with Robin Priest; she said ribbons for MH month (May) were tied to trees at the Capitol and on light polls in downtown Bismarck
- **Federation** – McCleary said the transition conference (planned with, and run by, youth) will be in Bismarck June 19-20 and they could use some sponsors; see Federation website for more details

- **P&A** – Larsen said they are working with the Secretary of State’s Office and the NDACo’s to conduct a survey of polling sites; P&A is interested in referrals regarding youth aged 18-21 who are not able to access services
- **CFN** – Hettich said CFN is working on organizational development (e.g., by-laws)
- **NDACP** – Murry said NDACP just held its annual conference where > 600 individuals attended; Success from GF is a new NDACP member (for a total of 30); 7/1/14 – 12/31/14 the industry experienced 37% turn-over of staff; she said they currently have 2 struggles: 1) requirements with the board of pharmacy (re repackaging); 2) use of nurse delegation; they continue to work on the DD payment system with DHS which is very frustrating
- **SCDD** – Sawicki said the Council is working on its 5-year state plan and that it just finished a series of nine Conversational Cafés across the State; Hess added that the Council will be doing some focus groups to obtain input for its State plan and that they need to address targeted disparity groups
- **The Arc of Bismarck** – Peske said the current Partners in Policymaking class will graduate in July with the next class most likely beginning next January
- **APSE** – Hess said APSE recognized 7 people at its awards ceremony

There was discussion on request from members for letters of support. Hess recused herself from the discussion and Murry assumed the role of chairperson. Sawicki also recused herself from the discussion. Stoller said FVND is asking for such a letter to support its grant application with the SCDD. Members questioned the concern with potential competing applications as well as a possible conflict of interest with SCDD being a member of the NDDAC. Larsen made a motion that the NDDAC not write a letter for FVND for its SCDD grant application and that additional discussion on this matter be put on the agenda for the next meeting. Askvig seconded. The motion passed unanimously.

Members made comments regarding the Legislative Session. It was suggested that NDDAC needs to develop its priorities earlier prior to the next Session and meet with Legislators as well.

Murry moved to adjourn the meeting. Askvig seconded. Chair Hess adjourned the meeting at 1:20 p.m.